



Finance Committee Meeting Fiscal Yearend 2020 Financial Report

Finance Department
September 15, 2020

Possible Savings Due to COVID in FY20

Presented May 19, 2020

Substitute wages, temporary part-time wages & overtime includes FICA



Year-End Remaining Unobligated Funds- Operating Fund

Year-End	Remaining Unobligated Funds	Total Operating Fund	Percentage Remaining
FY19	\$1,040,663	\$168,455,680	0.61%
FY18	\$186,879	\$159,879,495	0.11%
FY17	\$997,265	\$153,211,000	0.64%

RANGE \$1,243,879 to \$2,097,663



FY 2020 Remaining Unobligated Funds- Operating Fund

Year-End	Remaining Unobligated Funds	Total Operating Fund	Percentage Remaining
FY20	\$1,976,978	\$168,135,086	1.12%



FY 2020 Remaining Unobligated/Obligated Funds- Request

Total \$2,271,920.81

I. Budget adjustment to the Capital Projects Fund

It is recommended that the remaining FY2020 School Operating Funds of \$1,976,978.24 be considered for appropriation to the Capital Projects Fund for the purchase of nineteen buses.

II. Budget adjustment to the School Operating Fund

A budget adjustment to the School Operating Fund is requested for the \$294,942.57, which represents the following funds received during FY2020 and requested for carryforward into FY2021.

- \$ 127,691.27 in SOL Algebra Readiness program funding (state and local shares)
- \$ 78,818.26 mentor teacher program - Apple Federal CU Education Foundation
- \$ 10,363.03 Virginia Tiered Systems of Support
- \$ 31,825.54 Project Graduation
- \$ 45,060.97 E-rate
- \$ 1,183.50 VA Star Program

FCPS Financial Funds

Kristen Anderson, Assistant Director of Finance

Governmental – account for operating and special activities, mostly funded by state, local and federal sources

Sarah Hayes, Accounting Supervisor

Fiduciary – account for resources held for others by FCPS as an agent or trustee and do not involve measurement of results of operation

Christie Sibert, Payroll Supervisor

Proprietary – account for business type activities and provide internal services to other funds, departments, or other governments on a cost-reimbursement basis



FCPS Financial Funds

Governmental Funds

account for operating and special activities to operate the school division

School Operating Fund

School Nutrition Services Fund

School Textbook Fund

School Capital Projects Fund

School Construction Fund

School Debt Service Fund



School Operating Fund

Operational highlights for FY 2020

- 13,915 students served; 145 more than budgeted
- 3.1% division average salary increase
- Added a parent liaison, two senior teachers, increased registrars to 12 months
- Focused on student mental health and equity professional development
- Implemented new division strategic plan
- Pivoted to distance learning
- Implemented spending freeze due to COVID-19
- Continued construction on JSES and REAMS

School Operating Fund (cont.)

Total Operating Fund - Surplus	\$2,271,921
– Restricted operating surplus funds	\$ 294,943
– Unobligated operating surplus funds	\$1,976,978

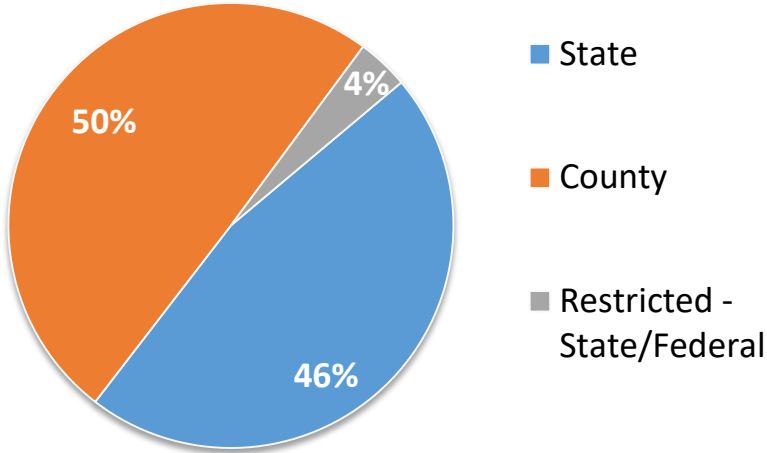
School Operating Fund (cont.)

Key factors contributing to unobligated operating surplus

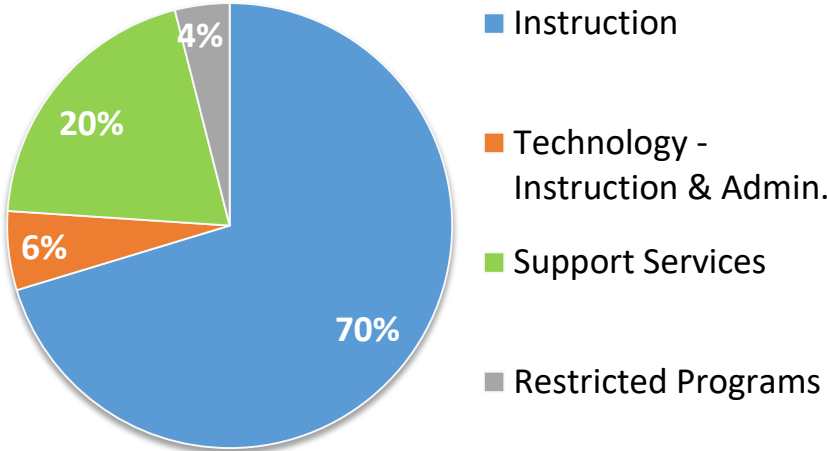
	Surplus Funds
State Sales Tax Revenue	\$ 425,552
Savings in payroll expenditures	\$ 442,846
Savings in utilities & fuel due to COVID-19 school closures	\$ 542,749
Savings due to spending freeze	\$ 565,831
FY20 Unobligated Surplus	\$ 1,976,978

School Operating Fund (cont.)

Sources of Funds



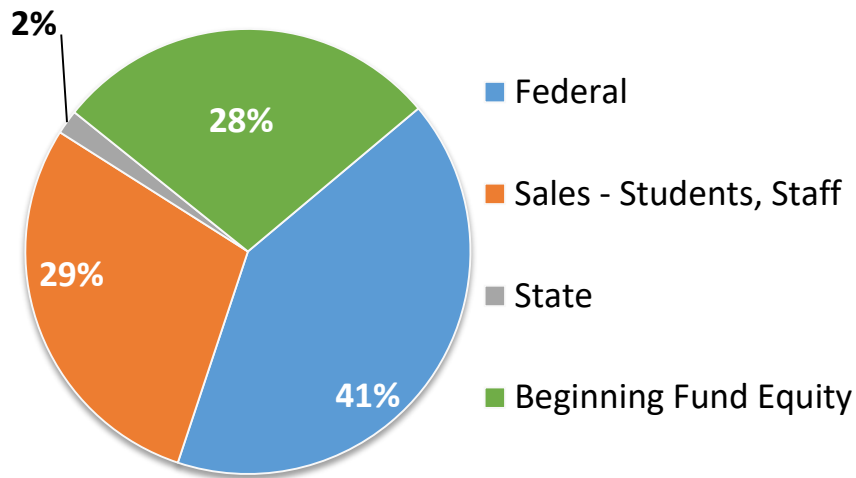
Uses of Funds



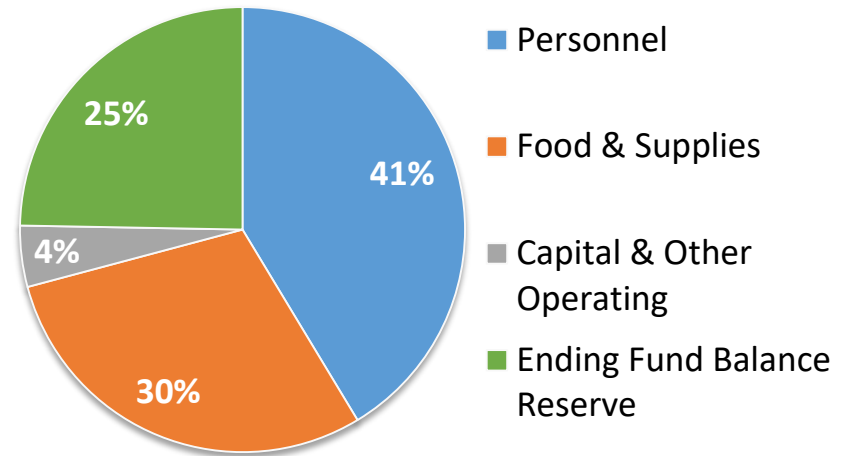
School Nutrition Services Fund

- Revenues were less than expenditures \$ 206,915
- Ending fund balance \$ 1,577,904

Sources of Funds



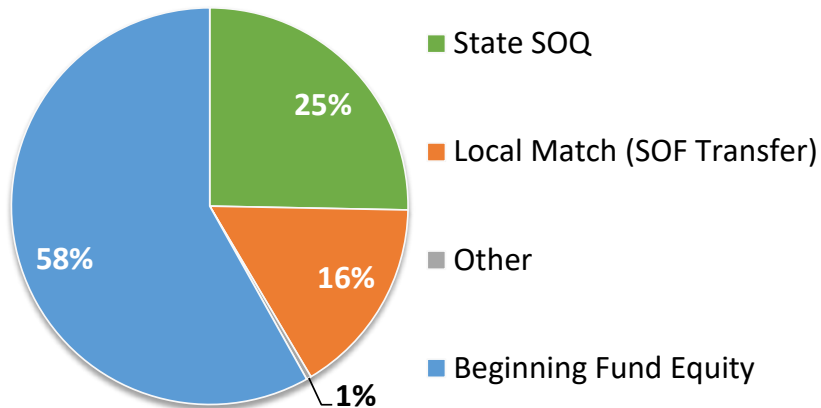
Uses of Funds



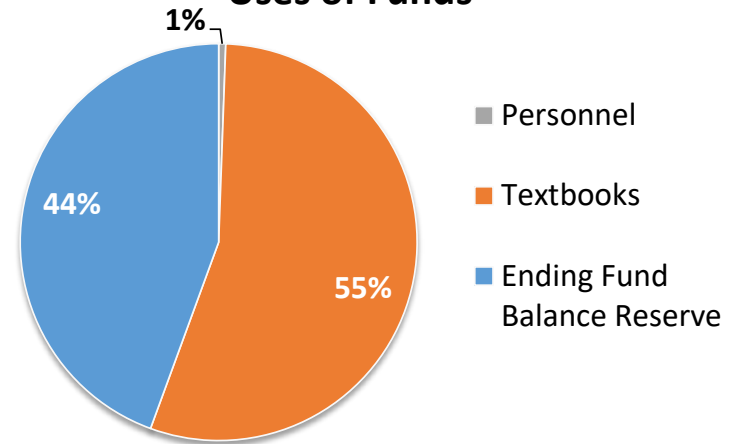
School Textbook Fund

- Revenues were less than expenditures \$1,025,868
- Ending fund balance \$ 906,178

Sources of Funds



Uses of Funds

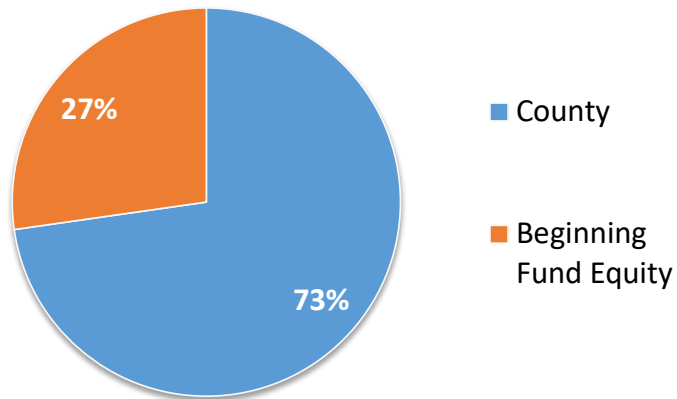


School Capital Projects Fund

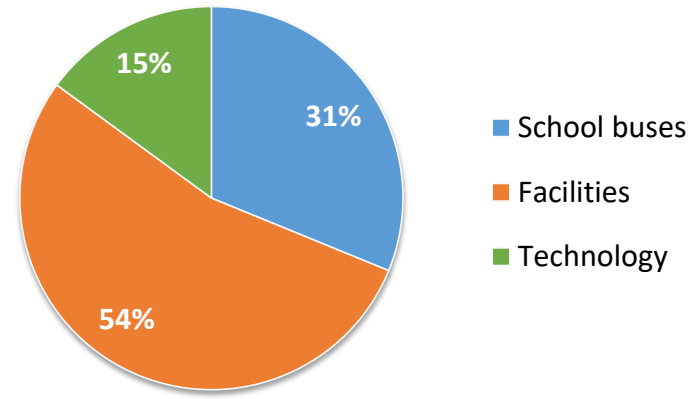
Funds for capital items not provided for in the operating fund

- Ending fund balance \$1,352,825

Sources of Funds



Uses of Funds



School Construction Fund

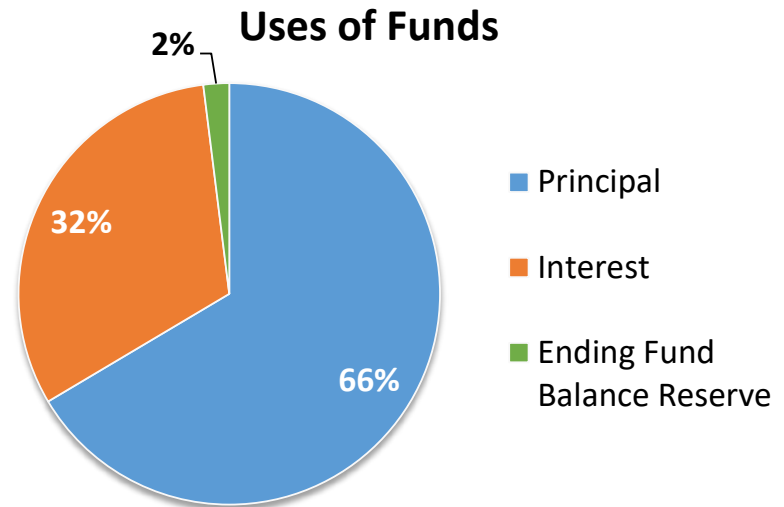
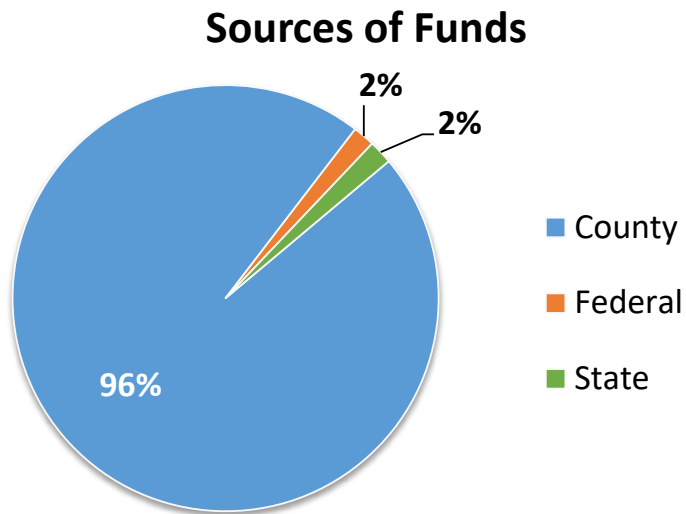
	New Jordan Springs Elementary	Replacement Robert E. Aylor Middle	Fourth High School	Armel Elementary Addition
Project Amt.	\$28,500,000	\$48,700,000	\$ 6,000,000	\$ 500,000
Expenses thru June 30, 2020	(\$24,320,925)	(\$14,351,766)	(\$ 5,372,282)	(\$ 471,563)
Encumbrances June 30, 2020	(\$ 2,518,386)	(\$31,539,023)	(\$ 185,505)	(\$ 7,770)
Remaining Project Balance	\$ 1,660,689	\$ 2,809,212	\$ 442,214	\$ 20,667

School Debt Service Fund

Fund captures financing activities for major construction projects

- Ending fund balance

\$332,288



FCPS Financial Funds

Fiduciary Funds

account for resources held for others by FCPS as an agent or trustee

NREP Operating Fund

NREP Textbook Fund

Private Purpose Fund

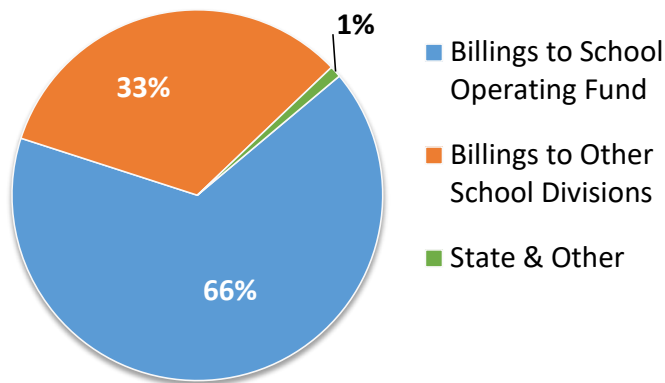


NREP Operating & Textbook Funds

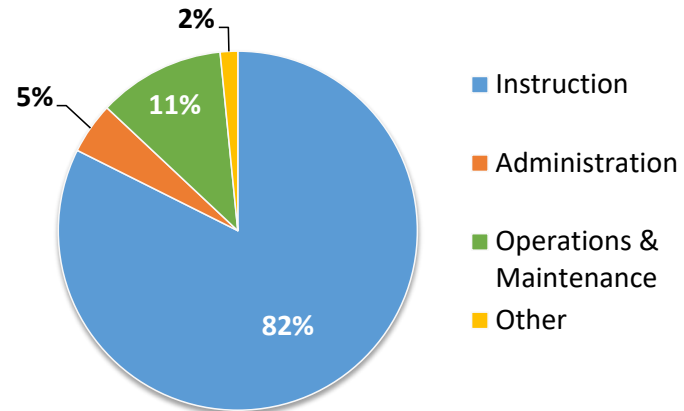
Partnership between Frederick, Clarke and Winchester City schools serving students with high intensity special needs

- Operating ending fund balance \$517,428
- Textbook ending fund balance \$ 10,115

Sources of Funds



Uses of Funds



Private Purpose Funds

Private purpose endowment and income funds

- Endowment fund includes contributions and management fees
- Income fund includes restricted donations, interest, and restricted expenses

	Private-Purpose Endowment Balance	Private-Purpose Income Fund Balance
Armstrong Foundation Scholarship	\$224,861	\$ 16,105
Della Stine Scholarship	\$ 13,465	\$ 1,229
Axalta Scholarship	N/A	\$ 0
Clyde & Alfretta M. Logan Scholarship	N/A	\$ 30,000
Millholland Scholarship	N/A	\$ 5,000
Bright Futures Program	N/A	\$216,049
Teacher of the Year	N/A	\$ 11
FCPS101	N/A	\$ 1,159
Preschool Donation	N/A	\$ 75,000
Total	\$238,326	\$344,553



FCPS Financial Funds

Proprietary Funds

account for business type activities, internal services

Consolidated Services Fund

Health Insurance Reserve Fund

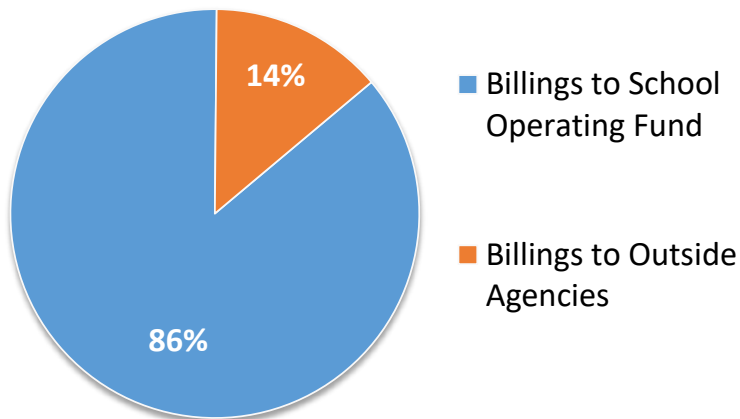


Consolidated Services Fund

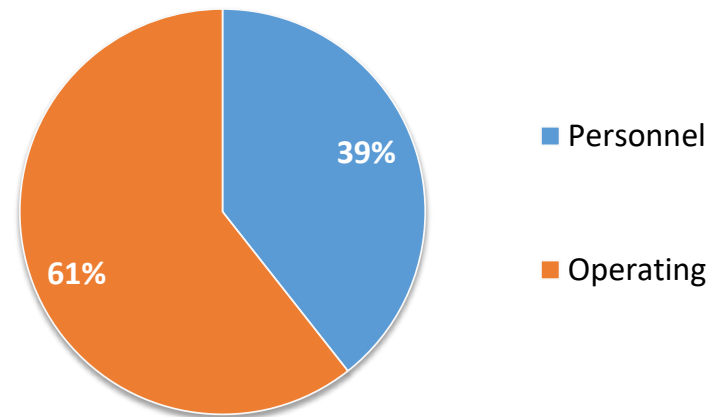
Bus, vehicle and building services provided by FCPS assets billed to users

- Revenues were greater than expenses \$ 38,700
- Ending fund balance \$465,024

Sources of Funds



Uses of Funds

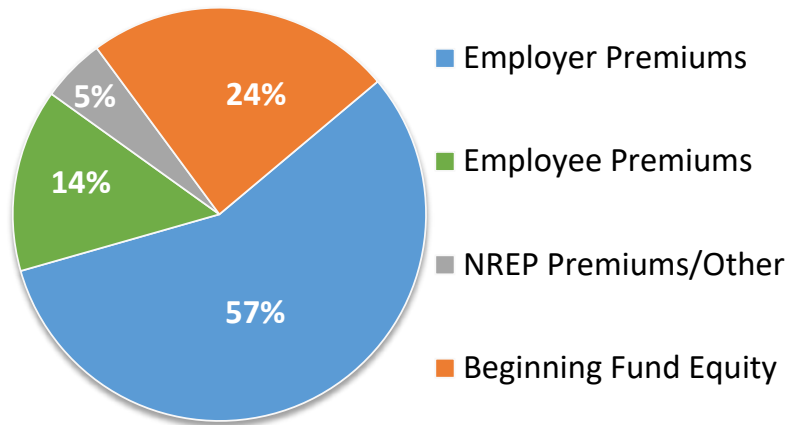


Health Insurance Reserve Fund

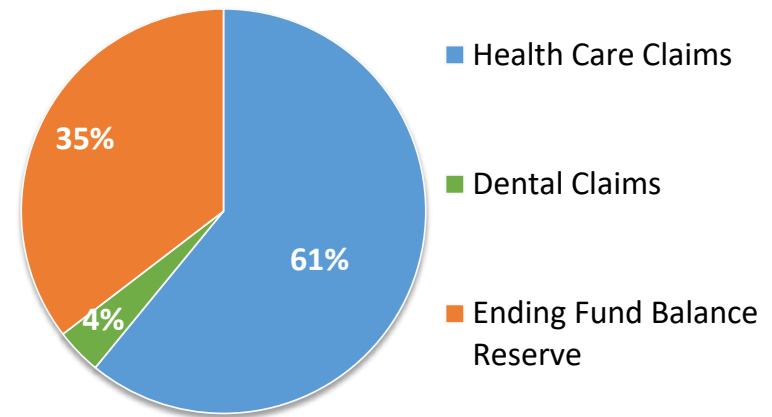
Accounts for health claims funded by employer & employee premiums

- Revenues were greater than expenditures \$ 3,270,044
- Ending fund balance \$10,162,718

Sources of Funds



Uses of Funds



Student Activity Fund Audit



Student Activity Fund Audit

Audits were conducted across 20 locations (18 schools and 2 learning centers) between the dates of June 23-29.



Student Activity Fund Audit

Activity Funds consist primarily of fees collected from students for club dues and activities, athletic gate receipts, fundraisers, and instructional activities such as field trips.

Student Activity Fund Audit

Internal control findings occur when a transaction tested by the auditor does not follow School Board policy or the FCPS Manual of Accounting.

Division wide comments (2)

- Not practical or cost beneficial to establish adequate internal accounting controls to ensure that all cash receipts are recorded.
- Proper segregation of duties cannot be established due to the limited of size of staff in schools.

Student Activity Fund Audit

School specific comments

- 18 schools **did not** have any internal control findings
- 2 schools had one finding each
 - 1 school had a cash receipt that was not deposited timely
 - 1 school had a check that was issued to and signed by the same individual

Coronavirus Aid, Relief, and Economic Security (CARES) Act



CARES Act – Additional Expenditures

• Disinfectants/Sanitize	\$ 471,890
• PPE (masks, gloves, gowns, shields)	\$ 385,670
• Childcare (16 weeks)	\$ 376,000
• Meals Program (summer)	\$ 566,470
• Internet Hotspots (through Dec. 31)	\$ 165,000
• Technology (wfh and distance learning)	\$ 201,739
• Temperature Checks	\$ 17,496
• Water	\$ 20,721
• Storage Container Rental (through Dec. 31)	\$ 123,200
• Other	\$ 106,242
• Total Purchases To Date	\$2,434,428



CARES Act - Revenue

FCPS CARES Fund - ESSER \$ 1,140,365
(Elementary and Secondary School Emergency Relief Fund)

FCPS CARES Set-aside (sp ed) \$ 52,262

Frederick Co. CARES Funds \$ 3,561,152

